



Oakwood Academy Schools
3850 Long Beach Blvd. Long Beach, CA 90807
P (562) 426-6264 ext.3 F (562) 988-2479

PROTOCOL FOR COVID-19 EXPOSURE MANAGEMENT PLAN

Designated School COVID-19 Compliance Task Force: Mr. Curtis Henry, Mr. Tony Cooper, Mrs. Jennifer Harrison, Ms. Ana Sanchez, Mrs. Erika Meza, Mrs. Renee Estrada

The achievement of our students and the health, safety, and well-being of our students, families, and staff are our primary goals. Oakwood Academy Schools is prepared with the implementation of continued health and safety protocols, while still providing our students with a quality educational program.

All employees, students, and parents are instructed to stay home if they are sick or if they have been exposed to a person who has COVID-19.

CAMPUS SAFETY AND HEALTH PROTOCOLS

While **we** are committed to enhanced protocols in an effort to keep everyone as healthy and safe as possible, **we cannot guarantee** students will not be **exposed**. Here are the steps we are/will take to **monitor and maintain** healthy behaviors, environments, and operations that will **reduce** the spread of COVID-19.

- Only staff and students are allowed in the school buildings. Parents/guardians and visitors will not be allowed inside the building/classrooms.
- Everyone will be screened with a temperature check in order to enter school facilities.
- Staff and students are required to wear a face-covering/mask. Fabric masks should be washed daily. Students should bring an extra mask to school. All face coverings must be fitted over nose and chin and not have any vents.
- Hand sanitizer will be available in all classrooms. Routine hand washing is scheduled throughout the day for staff and students (at least 8 times throughout the day).
- Classrooms will be set-up with as much spacing as possible, with at least 4ft between desks. Both the 1st and 2nd grade classroom and the 3rd-5th grade classroom will have desks facing in one direction.
- We will have smaller groups at recess and lunch and fewer students at the lunch tables with more spacing between them.
- We will minimize the use of shared objects and will not have shared buckets of toys. Students will also use their own tools (pencils, crayons, etc.) and not use shared buckets.
- Students are asked to bring their own water bottles.
- We will increase the routine cleaning of frequently touched surfaces. We will disinfect classrooms 2 times a day and our custodial staff will use an atomizer at the end of each day.
- Playground markings will be applied to help students maintain physical distancing as they line up (at least 4ft distance).
- Hospital-grade HEPA (High-Efficiency Particulate Air) filters will be used.
- "Bio shield" will be applied every 90 days to play structures and all classrooms.
- Recess and lunches as well as start times and dismissals have been coordinated so that stable groups are kept and to avoid congestion in restrooms and hallways.
- Classes will have designated areas in opening and closing rooms so groups do not mix with other groups.

OAKWOOD ACADEMY SCHOOLS MOVES FORWARD WITH FAMILY SUPPORT

We ask families to...

- Do your part at home by making sure to limit large gatherings and staying home when possible.
- Wear face masks when approaching the school.
- Stay 6 feet from the gate upon drop-off and pick-up.
- Communicate. Let Ms. Jennifer know **IMMEDIATELY** if you or a family member has been exposed, has symptoms, or tested positive.
- Check-in with your children about how they are feeling.
- Practice routines and habits, such as hand washing and social distancing, with your children, while off-campus.

Anyone who has had close contact with someone who has tested positive or is symptomatic should be tested and stay home for the 14 day quarantine period. Most people are infectious 2 days before symptoms. The term “exposed” refers to a person being within 6 feet of an infected person for more than 10 minutes.

If you are in need of testing, call your primary health provider, visit covid19.lacounty.gov/testing/, or call 2-1-1.

IN CASE OF EXPOSURE

- If a case is suspected or confirmed, we will communicate with all faculty, staff, and parents immediately.
- If a case is confirmed:
 - Oakwood Academy Schools will coordinate with local health officials.
 - Student(s) will immediately be isolated until pick up (staff will be asked to go home) and areas will thoroughly be sanitized.
 - Students and staff with symptoms or a positive case will be asked not to return until they have quarantined for 14 days and they produce a negative test result.
 - We will continue to monitor other students and staff they could have come in contact with.
- Depending on the situation and severity of exposure, families will be notified of a required quarantine period or closure of the facility.

See Appendix A: Steps for Managing Exposures to 1, 2, 3 or more COVID-19 cases at school.

Appendix A: Steps for Managing Exposures to COVID-19 Cases at School

<p>1 Case</p>	<p>1) <i>Required:</i> School instructs the case to follow COVID-19 Home Isolation Instructions. 2) <i>Required:</i> School informs the case that DPH will contact the case directly to collect additional information and issue Health Officer Order for Isolation. 3) <i>Required:</i> School works with the case to identify school contacts. 4) <i>Required:</i> School notifies* school contacts of exposure and instructs them to quarantine at home and test for COVID-19. 5) <i>Required:</i> School informs school contacts that DPH will contact them directly to collect additional information and issue Health Officer Order for Quarantine. 6) <i>Required:</i> School submits a report to DPH within 1 business day with information on the confirmed case and persons who were exposed to the case at the site. 7) <i>Recommended:</i> School sends general notification* to inform the school community of the school exposure and precautions taken to prevent spread. *Templates for contact notification and general notification are available at: COVID-19 Template Notification Letters for Education Settings.</p>
<p>2 Cases</p>	<p>1) <i>Required:</i> Follow required steps for 1 confirmed case. 2) <i>Recommended:</i> If the 2 cases occurred within 14 days of each other, school works with DPH to determine whether the cases have epidemiological (epi) links. If epi links exist, school implements additional infection control measures.</p>
<p>3+ Cases</p>	<p>1) <i>Required:</i> If a cluster of 3 or more cases occurred within 14 days of each other, school immediately notifies DPH. 2) <i>Required:</i> DPH determines if the outbreak criteria have been met. If outbreak criteria are met, a DPH outbreak investigation is activated, and a public health investigator will contact the School to coordinate the outbreak investigation.</p>